



*"History's Hometown"*

# CITY OF AUBURN

Douglas A. Selby  
City Manager

## AGENDA

October 11, 2012

To the Honorable Mayor and Council  
of the City of Auburn, New York

Dear Members of Council:

The following matters may be brought before the Council at the **BUSINESS MEETING  
ON THURSDAY, OCTOBER 18, 2012 AT 6:00 P.M. IN CITY COUNCIL  
CHAMBERS:**

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Moment of Silent Prayer or Reflection
4. Public to be Heard
5. Approval of Meeting Minutes: September 20, 2012 Amended  
September 27, 2012 Forthcoming
6. Presentations and Proclamations
7. Public Announcements
8. City Manager's Report
9. Presentation of Petition and Communications
10. State Environmental Quality Review Act Resolutions
11. Ordinances

12. Resolutions

- A. Award Resolution #123 of 2012 authorizing C&S Engineers, Inc. to provide design services for South Street Repaving Project.
- B. Award Resolution #124 of 2012 award the South Street Reconstruction Phase 2 to C&S Engineers, Inc.
- C. Change Order Resolution #125 of 2012 authorizing Change Order #1 to Paul F. Vitale, Inc. for the 2012 Road Program.
- D. Council Resolution #126 of 2012 supporting the redevelopment of the Brogan Manor Apartment Complex.
- E. Council Resolution #127 of 2012 appointing members of the City of Auburn Board of Ethics.

13. Local Law

14. Tabled Legislation

15. Other Business

- A. Council Resolution #121 of 2012 appointing a member of the Auburn Industrial Development Authority (AIDA).

16. Recap

17. Adjournment

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Douglas A. Selby". The signature is stylized with a large, looping initial "D" and a cursive "Selby".

Douglas A. Selby  
City Manager  
/meb

**Auburn City Council  
CITY COUNCIL CHAMBERS  
Thursday September 20, 2012 4:30 P.M.**

**BUSINESS MEETING MINUTES**

The regular meeting of the Auburn City Council was called to order at 4:30PM in City Council Chambers, 24 South St. Auburn N.Y. by Mayor Michael D. Quill.

**Roll Call**

The City Clerk called the roll. Councilor Graney, Camardo, Ruzicka, Smith and Mayor Quill, present.

**City Staff Present:**

City Manager	Doug Selby
Corporation Counsel	John Rossi
City Clerk	Debby McCormick

Mayor Quill led the **Pledge of Allegiance** and asked for a **Moment of Silence**.

**Public to be Heard** - No members of the public came forward to speak.

**Meeting Minutes:** Minutes of the August 30, 2012 Council Meeting - Approved unanimously.

**Presentations and Proclamations -**

**United Way of Cayuga County 2012-13** - Co-Chairs Lon Fricano and Jim Courtney presented Council with the program and goal for the campaign.

**Domestic Violence Awareness Month** - Laurie Piccolo Executive Director of the Cayuga Seneca Action Agency and Jennie Huling, Domestic Violence Advocate spoke to Council about the October Domestic Awareness Month campaign.

**Public Announcements** - The Clerk read.

**City Manager's Report** - The City Manager had no items to report.

**Presentation of Petition and Communications** - The Clerk read.

**State Environmental Quality Review Act Resolutions** - None.

**FIRST READING** - the City Clerk read Ordinance #10 of 2012 authorizing an amendment of Section 285 of the City Code entitled "Vehicles and Traffic" for the record.

## **Resolutions**

Council Resolution #113 of 2012 authorizing the installation of street lights on Bowen Ave.

**VOTE: Councilors Graney, Camardo, Smith, Ruzicka, Mayor Quill, Aye. CARRIED \*  
TABLED.** *(Corrected by City Clerk 10/12/12.)*

## **Tabled Legislation -**

Council Resolution #99 of 2012 authorizing the transfer of personnel from Department of Public Works to Municipal Utilities. **NO SPONSOR**

## **Other Business -**

Councilor Smith announced two community events -

- Calvary Food Pantry fundraiser on 10/4/12 from 5-7 PM.
- The upcoming event at Hoopes Park for Baby Eaton, on Sunday 9/23/12.

**Council adjourned at 5:35 PM.**



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## CITY OF AUBURN

William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

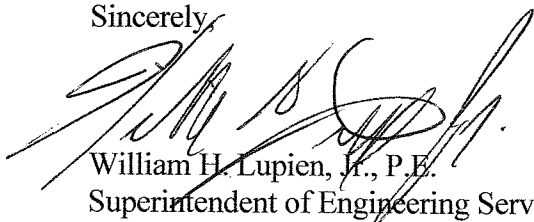
October 12, 2012

Hon. Mayor and Members of Council  
of the City of Auburn, New York

Dear Members of Council,

Enclosed please find for your review Resolution #123 of 2012 authorizing C&S Engineers, Inc. to provide detailed design services for the South Street Repaving project at a cost not to exceed \$ 90,000.00.

Sincerely,

A handwritten signature in black ink, appearing to read "W. H. Lupien, Jr.", is written over the typed name and title.

William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

Enc.

cc: File

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# MEMORANDUM

OFFICE OF THE CITY ENGINEER  
DEPARTMENT OF ENGINEERING SERVICES  
Memorial City Hall      Auburn, New York

**TO:**            Hon. Mayor and Members of Council

**FROM:**       William H. Lupien, Jr., P.E.  
                 Superintendent of Engineering Services

**DATE:**        October 12, 2012

**RE:**            South Street Repaving Project – PIN 375458

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## **Background**

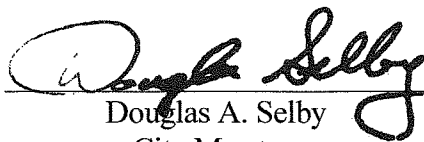
The South Street Repaving project is a project designated to re-pave South Street from Lincoln Street to Metcalf Drive. Agreement Resolution #40 of 2012 authorized the Mayor to enter into an agreement with NYSDOT to proceed with preliminary engineering and design for the South Street Repaving Project, to be funded with 80% Federal funds and 15% NYS Marchiselli funds, at a cost of \$ 60,000.00. Per this Resolution, the 20% non-Federal share of \$ 12,000.00 was appropriated from CHIPS Acct. #HA8110-440-006 for this project.

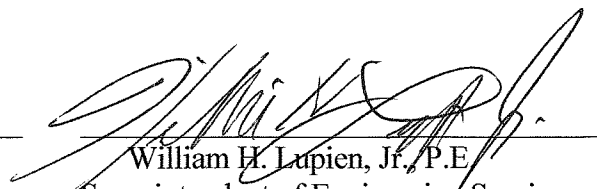
The engineering firm selection process has now been completed and C&S Engineers, Inc. has been chosen to provide detailed design services steps 1 through 7 per the Locally Administered Federal Aid Projects guidelines for this project, at a cost not to exceed \$ 90,000.00.

Resolution #123 of 2012 is now required to hire C&S Engineers, Inc. to provide design services for this project, contingent upon NYSDOT approval.

## **Fiscal Implications**

The cost is not to exceed \$ 90,000.00, therefore, additional funds of \$ 78,000.00, along with the \$12,000.00 previously appropriated, are required to be charged to Acct. #HA 5110-440-GO. These funds will be transferred from CHIPS Acct. #8110-440-006 for this project.

  
\_\_\_\_\_  
Douglas A. Selby  
City Manager

  
\_\_\_\_\_  
William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

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# **AGREEMENT RESOLUTION #40 OF 2012**

## **AUTHORIZING THE MAYOR TO EXECUTE A MASTER AGREEMENT WITH NYS DOT FOR SOUTH STREET PAVING PROJECT**

By Councilor

Graney

April 19, 2012

**WHEREAS**, the South Street Paving Project, P.I.N. 375458 (the "Project") is eligible for funding under Title 23 U.S. Code, as administered by the Federal Highway Administration ("FHWA"); that calls for the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and

**WHEREAS**, the City of Auburn desires to advance the project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering and design phase.

**NOW, THEREFORE**, the City Council of the City of Auburn does hereby approve the Project; and it is hereby

**RESOLVED** to authorize the City of Auburn to pay in the first instance 100% of the federal and non-federal share of the cost of preliminary engineering and design for the Project; and it is further

**RESOLVED** that the sum of \$12,000.00 is hereby made available within the CHIPS Account (HA8110.440.006) to cover the cost of participation in the above phase of the project; and it is further

**RESOLVED** that in the event that the full federal and non-federal share costs of the project exceeds the amount appropriated above, the City of Auburn City Council shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation, and it is further

**RESOLVED** that the Mayor of the City of Auburn is hereby authorized to execute all necessary Agreements, certifications or reimbursements requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Auburn with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of the federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not eligible, and it is further

**RESOLVED** that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

**RESOLVED** that this Resolution shall take effect immediately.

Seconded by Councilor:

Ruzicka

	AYES	NOES
Councillor Graney	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Councilor Camardo	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Councilor Smith	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Councilor Ruzicka	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Quill	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

CARRIED AND ADOPTED

# AWARD RESOLUTION #123 of 2012

## AUTHORIZING C&S ENGINEERS, INC. TO PROVIDE DESIGN SERVICES FOR SOUTH STREET REPAVING PROJECT

By Councilor \_\_\_\_\_

October 18, 2012

**WHEREAS**, Agreement Resolution #40 of 2012 authorized the Mayor to enter into an agreement with the New York State Department of Transportation to proceed with preliminary engineering and design for the South Street Repaving Project; and

**WHEREAS**, the engineering firm selection process has now been completed and C&S Engineers, Inc. has been chosen to provide detailed design services steps 1 through 7 pursuant to the Locally Administered Federal Aid Projects Guidelines at a cost not to exceed \$90,000; and

**WHEREAS**, the project will be funded with a combination of Federal funds, New York State Marchiselli funds and the 20% non-Federal share of \$12,000 was appropriated from CHIPS Account #HA8110-440-006; and

**WHEREAS**, the Auburn City Council must now approve the engagement of C&S Engineers, Inc. to provide the design service for the project contingent upon NYSDOT approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby approve an award of the preliminary engineering and design for the South Street Repaving Project to C&S Engineers, Inc. to provide detailed design services steps 1 through 7 pursuant to the Locally Administered Federal Aid Projects Guidelines at a cost not to exceed \$90,000 and shall be charged to Account #HA 5110-440-GO and the funds will be transferred from CHIPS Account #8110-440-006 for this project and the Mayor is hereby authorized to sign any and all documents in order to enter into this agreement.

Seconded by Councilor \_\_\_\_\_

### AYES NOES

Councilor Graney		
Councilor Camardo		
Councilor Smith		
Councilor Ruzicka		
Mayor Quill		

**CARRIED AND ADOPTED**





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## CITY OF AUBURN

William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

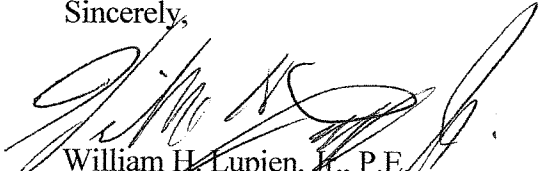
October 12, 2012

Hon. Mayor and Members of Council  
of the City of Auburn, New York

Dear Members of Council,

Enclosed please find for your review Resolution #124 of 2012 authorizing C&S Engineers, Inc. to provide detailed design services for the South Street Reconstruction Phase 2 project at a cost not to exceed \$ 265,000.00.

Sincerely,



William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

Enc.

cc: File

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# MEMORANDUM

OFFICE OF THE CITY ENGINEER  
DEPARTMENT OF ENGINEERING SERVICES  
Memorial City Hall      Auburn, New York

**TO:**            Hon. Mayor and Members of Council

**FROM:**       William H. Lupien, Jr., P.E.  
                 Superintendent of Engineering Services

**DATE:**        October 12, 2012

**RE:**            South Street Reconstruction Phase 2 – PIN 375378

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## Background

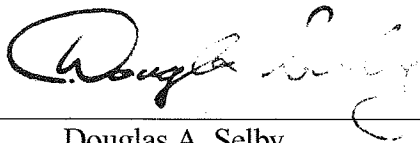
South Street Reconstruction Phase 2 is for the reconstruction of South Street from Metcalf Drive to the City Line. Council Resolution #16 of 2009 authorized the Mayor to enter into an agreement with NYSDOT to proceed with scoping, design, and ROW incidentals for this project, to be funded with 80% Federal funds and 15% NYS Marchiselli funds in the total amount of \$ 179,000.00. Per this Resolution, the 20% non-Federal share of \$ 35,800.00 was transferred into Acct. #HA 5110-440-FM for this project.

The engineering firm selection process has now been completed and C&S Engineers, Inc. has been chosen to provide detailed design services steps 1 through 8 per the Locally Administered Federal Aid Projects guidelines for this project, at a cost not to exceed \$ 265,000.00.

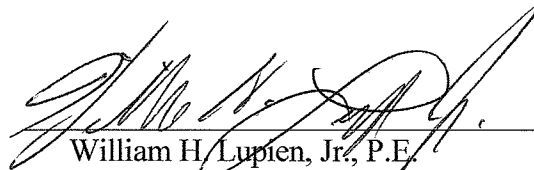
Resolution #124 of 2012 is now required to hire C&S Engineers, Inc. to provide design services for this project, contingent upon NYSDOT approval.

## Fiscal Implications

The cost for this phase of the project is not to exceed \$ 265,000.00, therefore, additional funds of \$ 229,200.00 are required to be charged to Acct. #HA 5110-440-FM. Funds will be transferred from CHIPS Acct. #8110-440-006 for this project.



Douglas A. Selby  
City Manager



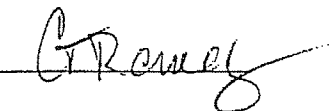
William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

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ROAD RESOLUTION #16 OF 2009

By Councilor



February 3, 2009

**WHEREAS**, a Project for the South Street Reconstruction, P.I.N. 375378 (the "Project") is eligible for funding under Title 23 U.S. Code as administered by the Federal Highway Administration, as amended that calls for the appointment of the costs such program to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and,

**WHEREAS**, the City of Auburn desires to advance the project by making a commitment of 100% of the non-federal share of the costs of scoping, design (phases I- VI) and ROW incidentals.

**NOW THEREFORE BE IT RESOLVED**, the City Council of the City of Auburn hereby approves the above-subject project; and it is hereby

**NOW THEREFORE BE IT FURTHER RESOLVED** that the City Council of the City of Auburn hereby authorized the City of Auburn to pay in the first instance 100% of the federal and non-federal share of the cost of scoping, design (phases I-VI) and ROW incidentals work for the Project or portions thereof; and it is further

**NOW THEREFORE BE IT FURTHER RESOLVED** that the sum of \$35,800 is hereby appropriated from CHIPS Account HA8110.440.006 and placed into Account HA5110.440.FM from which payment will be made and made available to cover the cost of participation in the above phases of the project; and it is further

**NOW THEREFORE BE IT FURTHER RESOLVED** that in the event that the full federal and non-federal share costs of the project exceeds the amount appropriated above, the City Council of Auburn shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the NYSDOT thereof, and it is further

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Mayor of the City of Auburn of the County of Cayuga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursements requests for Federal Aid and/or Marchiselli Aid on behalf of the City of Auburn with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of the federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

**NOW THEREFORE BE IT FURTHER RESOLVED** that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

**NOW THEREFORE BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

Seconded by Councilor: Brower

	AYES	NOES
Councilor Grancy	✓	
Councilor McNabb	✓	
Councilor Smith	✓	
Councilor Brower	✓	
Mayor Quill	✓	
Carried and Adopted		

12B

**AWARD RESOLUTION #124 of 2012**

**AWARD THE SOUTH STREET RECONSTRUCTION  
PHASE 2 TO C&S ENGINEERS, INC.**

By Councilor \_\_\_\_\_

October 18, 2012

**WHEREAS**, the Auburn City Council, by Resolution #16 of 2009, authorized the Mayor to enter into an agreement with the New York State Department of Transportation to proceed with scoping, design and right-of-way incidentals for the South Street Reconstruction Phase 2 Project; and

**WHEREAS**, the project will be funded with Federal funds, NYS Marchiselli funds and a 20% non-Federal share of \$35,800 which was transferred into Account #HA 5110-440-FM for the project; and

**WHEREAS**, the South Street Reconstruction Phase 2 will allow the reconstruction of South Street from Metcalf Drive to the City Line and C&S Engineers, Inc. will provide design services for this project, contingent upon New York State Department of Transportation approval and C&S Engineers, Inc. will provide design services steps 1 through 8 pursuant to the Locally Administered Federal Aid Projects Guidelines for this project at a cost not to exceed \$265,000. and

**NOW, THEREFORE, BE IT RESOLVED** that the Auburn City Council does hereby approve the award of design services for the South Street Reconstruction Phase 2 to C&S Engineers, Inc. to provide design services for this project, contingent upon New York State Department of Transportation approval at a cost not to exceed \$265,000 to be charged to Account #HA5110-440-FM and funds will be transferred from CHIPS Account #8110-440-006 for this project; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to enter into an agreement for these services to be provided by C&S Engineers, Inc.

Seconded by Councilor \_\_\_\_\_

	AYES	NOES
Councilor Graney		
Councilor Camardo		
Councilor Smith		
Councilor Ruzicka		
Mayor Quill		

**CARRIED AND ADOPTED**



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## CITY OF AUBURN

William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

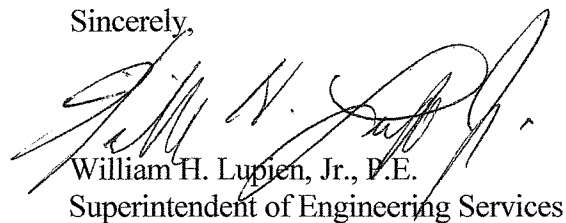
October 12, 2012

Hon. Mayor and Members of Council  
of the City of Auburn, New York

Dear Members of Council,

Enclosed please find for your review Resolution #125 of 2012 authorizing award of Change Order #1 in the amount of \$ 116,370.26 to Paul F. Vitale, Inc. for the 2012 Road Program.

Sincerely,

A handwritten signature in black ink, appearing to read "W. H. Lupien, Jr.", is written over the typed name and title.

William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

Enc.

cc: File

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# MEMORANDUM

OFFICE OF THE CITY ENGINEER  
DEPARTMENT OF ENGINEERING SERVICES  
Memorial City Hall      Auburn, New York

**TO:**            Hon. Mayor and Members of Council

**FROM:**       William H. Lupien, Jr., P.E., Supt. of Engineering Services

**DATE:**        October 12, 2012

**RE:**            2012 Road Program – Change Order #1

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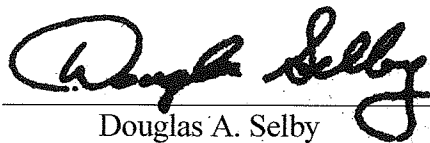
## Background

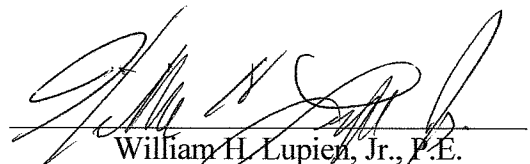
Per Resolution #66 of 2012, Council authorized award of the 2012 Road Program to Paul F. Vitale, Inc. in the amount of \$ 2,123,129.50. Change Order #1 in the amount of \$ 116,370.26 is now required in order to pay the contractor for property owners' requests for curb and sidewalk installations on Road Program streets. This work is to be charged to the Revolving Loan Sidewalk Program account and will be charged back to the property owners. This Change Order also extends this contract to June 15, 2013.

Resolution #125 of 2012 is to award Change Order #1 for this project to Paul F. Vitale, Inc. in the amount of \$ 116,370.26.

## Fiscal Implications

The cost of the Resolution is \$ 116,370.26, to be charged to Acct. #HA 5110-440-GR.

  
\_\_\_\_\_  
Douglas A. Selby  
City Manager

  
\_\_\_\_\_  
William H. Lupien, Jr., P.E.  
Superintendent of Engineering Services

cc:    File  
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memaward

**CHANGE ORDER RESOLUTION #125 OF 2012**

**AUTHORIZING CHANGE ORDER #1 TO PAUL F. VITALE, INC FOR THE  
2012 ROAD PROGRAM**

By Councilor \_\_\_\_\_

October 18, 2012

**WHEREAS**, Council Resolution #66 of 2012 authorized the award of the 2012 Road Program to Paul F. Vitale, Inc. in the amount of \$2,123,129.50; and

**WHEREAS**, Change Order #1 in the amount of \$116,370.26 is now required to pay the contractor for property owners' requests for curb and sidewalk installations on Road Program streets and this work is to be charged to the Revolving Loan Sidewalk Program Account and will be billed to the property owners;

**WHEREAS**, the Change Order also extends the contract to June 15, 2013.

**NOW THEREFORE BE IT RESOLVED** that Change Order #1 for the 2012 Road Program is approved in order to pay Paul F. Vitale, Inc. for property owners' requests for curb and sidewalk installations on the Road Program streets, these charges in the amount of \$116,370.26 will be charged back to the Revolving Loan Sidewalk Program and will be the responsibility of the property owners; and

**BE IT FURTHER RESOLVED** the cost of the Resolution is \$116,370.26 and will be charged to Account #HA 5497-440-001.

Seconded by Councilor \_\_\_\_\_

	AYES	NOES
Councilor Graney		
Councilor Camardo		
Councilor Smith		
Councilor Ruzicka		
Mayor Quill		

**CARRIED AND ADOPTED**





*"History's Hometown"*

## CITY OF AUBURN

Office of Planning and Economic Development  
Jennifer L. Haines, Director

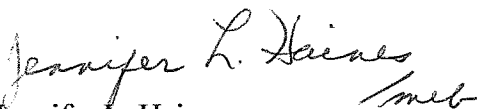
October 10, 2012

Honorable Mayor and Members of City Council  
of the City of Auburn, New York

Dear Members of Council:

Enclosed please find for your review Council Resolution #126 of 2012 supporting the redevelopment of the Brogan Manor Apartment Complex.

Sincerely,

  
Jennifer L. Haines  
Director

# MEMORANDUM

To: Hon. Mayor and Members of Council  
From: Jennifer L. Haines, Director  
cc: Doug Selby, City Manager; John Rossi, Corporation Counsel  
Date: October 10, 2012  
Re: **Brogan Manor Redevelopment**

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## Background

As outlined in Council Briefing Paper No. 14, entitled "Brogan Manor Renovations," distributed to City Council on Friday, August 24, 2012, Auburn Housing Authority (AHA) is seeking to take advantage of the Low Income Housing Tax Credit program and HOME funding program as a means of securing the financial assistance necessary to modernize Brogan Manor.

AHA asked the City to exempt Brogan Manor from property taxes under Article XI of New York Private Housing Finance Law and enter in a PILOT Agreement with the HDPC and tax credit partnership containing materially the same property tax terms as are currently in effect for the project. On September 6, 2012, the City Council approved Agreement Resolution #109 of 2012, authorizing the execution of the PILOT Agreement.

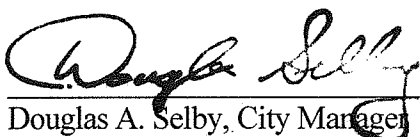
As AHA works to finalize the funding application, they are requesting a resolution supporting the redevelopment of the Brogan Manor Apartment Complex.

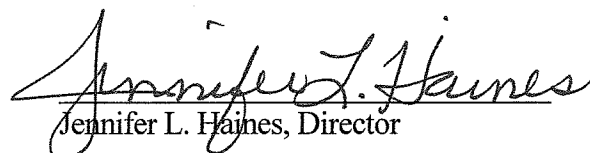
## Fiscal Implications

There are no fiscal implications with the passage of this resolution.

Please let me know if you have any questions or need further information. Thank you.

Respectfully submitted,

  
Douglas A. Selby, City Manager

  
Jennifer L. Haines, Director

# COUNCIL RESOLUTION # 126 OF 2012

## SUPPORTING THE REDEVELOPMENT OF THE BROGAN MANOR APARTMENT COMPLEX

By Councilor \_\_\_\_\_

October 18, 2012

**WHEREAS** the Auburn Housing Authority was created by the City of Auburn in 1948 to promote adequate, affordable housing, economic opportunity and a suitable living environment free from discrimination; and

**WHEREAS** the Auburn Housing Authority owns and manages the 88-unit Brogan Manor public housing complex, which has served low and moderate income households in the City of Auburn since it was constructed in 1975; and

**WHEREAS** Brogan Manor has received no meaningful improvements since it was built and is in substantial need of substantial rehabilitation if it is going to continue to provide low and moderate income households in the City of Auburn with safe, adequate, and affordable housing; and

**WHEREAS** Brogan Manor plays a central role in meeting the demand for affordable housing in the City of Auburn and the community desires that Brogan Manor be rehabilitated in lieu of developing affordable replacement housing; and

**WHEREAS** rehabilitation will improve safety, enhance the neighborhood, and improve the overall quality of life for the residents of Brogan Manor while ensuring a stable stock of affordable housing in the City of Auburn; and

**WHEREAS** the City Council, by separate resolution, has authorized a 40-year PILOT agreement to ensure that Brogan Manor is economically viable and to promote affordable housing in the City of Auburn; and

**NOW THEREFORE, BE IT RESOLVED** that the City Council supports the efforts of the Auburn Housing Authority and AHA Development Corporation to secure State assistance in furtherance of the Brogan Manor redevelopment effort; and

**BE IT FURTHER RESOLVED**, that the redevelopment of Brogan Manor is consistent with and fulfills objectives set forth in the City of Auburn's Community Development Block Grant Third Annual Action Plan, The 10-Year Plan to End Homelessness, and the Comprehensive Plan.

**AYES NOES**

Seconded by Councilor \_\_\_\_\_

Councilor Graney		
Councilor Camardo		
Councilor Smith		
Councilor Ruzicka		
Mayor Quill		

**CARRIED AND ADOPTED**



*"History's Hometown"*

## CITY OF AUBURN

John C. Rossi, Esq.  
Corporation Counsel

Andrew S. Fusco, Esq.  
Assistant Corporation Counsel

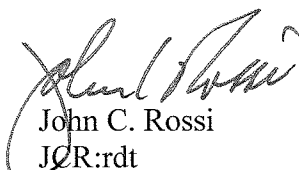
October 12, 2012

Honorable Mayor and City Council  
Of the City of Auburn, NY 13021

Dear Mayor and Members of Council:

Enclosed please find for your review Appointment Resolution #127 of 2012 appointing members of the City of Auburn Board of Ethics.


Very truly yours,



John C. Rossi  
JCR:rdt  
Enclosures

## COUNCIL MEMORANDUM

**TO:** Honorable Mayor and Members of City Council

**FROM:** John C. Rossi, Esq., Corporation Counsel 

**DATE:** October 12, 2012  
Appointment Resolution #127  
Appointing Members of the City of Auburn Board of Ethics

### **Background:**

The Auburn City Council amended the City Code of Ethics on April 19, 2012. As part of the amended Code, there is a provision for the establishment of a Board of Ethics for the municipality which will consist of five members. The members need to be residents of the City of Auburn and will be appointed by the Mayor and Council and will serve at the appointing authority's pleasure.

It is necessary that a Chairperson be designated and Council directs that the Chairperson shall be elected by a majority vote of the Board.

The Board shall render advisory opinions to the officers and employees of the City of Auburn with respect to Article 18 of the General Municipal Law and the Auburn Code. The advisory opinions are made pursuant to the written request of any such officer or employee under such rules and regulations as the Board of Ethics may prescribe.

The Board members shall be officially appointed as of the date of the passage of a Resolution establishing the members.

### **Fiscal Implications:**

None.

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**APPOINTMENT RESOLUTION #127 of 2012**

**APPOINTING MEMBERS OF THE CITY OF AUBURN BOARD OF ETHICS**

By Councilor \_\_\_\_\_

October 18, 2012

**WHEREAS**, the Auburn City Council did enact Ordinance #3 of 2012 which amended the Code of Ethics on April 19, 2012; and

**WHEREAS**, Article II, Section 33-18 provided for the establishment of a Board of Ethics for the municipality to consist of five members, all of whom shall be residents of the City of Auburn, said appointment to be made by the Mayor and City Council; and

**WHEREAS**, the following individuals have been proposed to be appointed as members of the Board of Ethics:

Terry Winslow	74 Prospect Street, Auburn, New York
Fred Farrell	441 N. Seward Avenue, Auburn, New York
Michael Luziani	4 Train Drive, Auburn, New York
Alicia Procino	50 Wilbur Avenue, Auburn, New York
Gregory Rigby	124 Owasco Street, Auburn, New York

; and

**WHEREAS**, the members of the Board of Ethics shall vote to appoint a Chairperson of the Board and their terms shall commence upon the passage of this Resolution and shall continue at the pleasure of the appointing authority.

**NOW THEREFORE BE IT RESOLVED** that the following persons are hereby appointed as members of the City of Auburn Board of Ethics:

Terry Winslow	74 Prospect Street, Auburn, New York
Fred Farrell	441 N. Seward Avenue, Auburn, New York
Michael Luziani	4 Train Drive, Auburn, New York
Alicia Procino	50 Wilbur Avenue, Auburn, New York
Gregory Rigby	124 Owasco Street, Auburn, New York

and shall designate one of their members by majority vote to serve as Chairperson of the Board and the appointment shall be effective upon the passage of this Resolution.

**AYES NOES**

Seconded by Councilor \_\_\_\_\_

Councilor Graney		
Councilor Camardo		
Councilor Smith		
Councilor Ruzicka		
Mayor Quill		

**CARRIED AND ADOPTED**



*"History's Hometown"*

# CITY OF AUBURN

Office of the Mayor  
Honorable Michael D. Quill

September 26, 2012

Members of City Council  
of the City of Auburn, New York

Dear Members of Council:

Enclosed please find for your review a Resolution authorizing an appointment to the Auburn Industrial Development Authority (AIDA) Board.

Very truly yours,

Hon. Michael D. Quill  
Mayor

/lat

**Office of the Mayor  
Hon. Michael D. Quill**

# MEMO

To: Members of City Council

From: Michael D. Quill, Mayor

CC: Jennifer Haines, Executive Director, AIDA; Douglas Selby, City Manager; John Rossi, Corporation Counsel; Debra McCormick, City Clerk

Date: September 26, 2012

Re: **Appointment Resolution #121 of 2012** – Authorizing an appointment to the Auburn Industrial Development Authority (AIDA)

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**Background:**

In accordance with Title 15, Section 2304 of the New York State Public Authorities Law, I am recommending confirmation from the Auburn City Council of the following appointment to fill a current vacancy of the Auburn Industrial Development Authority Board (AIDA).

It is my recommendation that the following individual be appointed: **Stephanie Leone** – **residing at 3 Copley Street, Auburn New York 13021** to fill the vacancy created by the resignation of Monika Salvage. This term will be set to expire on 12/31/12.

**Fiscal Implications:**

There are no direct costs to the City related to this appointment.

Please let me know if you have any questions or need further information.

Respectfully,

A handwritten signature in cursive script, appearing to read "M.D. Quill", followed by a small, illegible mark.

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Michael D. Quill, Mayor



# APPOINTMENT RESOLUTION #121 OF 2012

## APPOINTING A MEMBER OF THE AUBURN INDUSTRIAL DEVELOPMENT AUTHORITY

By Councilor \_\_\_\_\_

October 18, 2012

**WHEREAS**, Section 2304 of the New York State Public Authorities Law and following has created a public benefit corporation known as the Auburn Industrial Development Authority (AIDA); and

**WHEREAS**, Section 2304 of the Public Authorities Law calls for the Mayor of the City of Auburn to appoint members to AIDA, subject to the approval of said appointment by City Council; and

**WHEREAS**, Monika Savage has resigned from the AIDA Board creating a vacancy in the nine-member administrative board of AIDA; and

**WHEREAS**, Stephanie Leone of 3 Copley Street has been nominated by Hon. Michael D. Quill, Auburn Mayor, to fill the above-said vacancy and the Mayor has recommended her appointment to City Council; and

**WHEREAS**, Stephanie Leone possesses the necessary qualifications to act as a member of the AIDA Board.

**NOW THEREFORE BE IT RESOLVED** that Stephanie Leone is appointed to the Auburn Industrial Development Authority (AIDA) to fill the vacancy and unexpired term created by the resignation of former AIDA Board member Monika Savage, which appointment shall take effect immediately and which term shall expire December 31, 2012.

Seconded by \_\_\_\_\_

**AYES NOES**

Councilor Graney		
Councilor Camardo		
Councilor Smith		
Councilor Ruzicka		
Mayor Quill		

**CARRIED AND ADOPTED**